

11 Useful Online Classes Every Professional Should Take

Learn basic coding skills and how to manage your time more effectively with these courses.

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Business Insider

1. Learning How to Learn--University of California, San Diego
2. Leading Teams--University of Michigan
3. What Is Social (Network) ?--Northwestern University
4. Mastering Data Analysis in Excel--Duke University
5. Introduction to Financial Accounting--The Wharton School, University of Pennsylvania
6. Work Smarter, Not Harder: Time Management for Personal and Professional Productivity--University of California, Irvine
7. Leadership Communication for Maximum Impact: Storytelling--Northwestern University
8. Introduction to Search Engine Optimization--University of California, Davis
9. The Data Scientist's Toolbox--Johns Hopkins University
10. Introduction to HTML5--University of Michigan
11. Accounting Analytics, The Wharton School--University of Pennsylvania

Ref: <http://www.inc.com/business-insider/online-courses-to-help-your-career.html>